

CERTIFICATION BOARD

GOVERNMENT FINANCE OFFICERS ASSOCIATION OF ALABAMA

P.O. Box 240574
Montgomery, AL 36124-0574

**CGFO RENEWAL APPLICATION AND
CONTINUING PROFESSIONAL EDUCATION REPORTING FORM
FOR THE YEAR ENDED SEPTEMBER 30, _____**

Please print or type

Name: _____

Address: _____

City: _____ ST: _____ Zip: _____

Certificate Number: _____ Date Issued: _____

Annual Renewal Fee: \$35.00

INSTRUCTIONS

1. This form **MUST** be used to report your continuing education credits in connection with the renewal of your annual certification. The continuing education credits earned are a prerequisite to the renewal of your certification.
2. Complete this form in ink, preferably typed. If additional space is needed, part of this form may be reproduced or additional paper may be used. Supporting documentation should be retained in your files for three years and should **NOT** be submitted to the Board.

Please report by categories the hours for which you are entitled to credit for year ended September 30, _____, as listed on the other side of this form.

- | | | |
|--|-------|-------------|
| 1. Education Programs Attended | _____ | Hours |
| 2. Speaker, Discussion Leader or Instructor | _____ | Hours |
| 3. Correspondence or Individual Study Programs | _____ | Hours |
| | _____ | Total Hours |

SIGNATURE _____

Date _____

School, Firm or Organization conducting Program	Date(s) Attended	Course Title	Code	CE Hours
			Total	

CODES:

- A - Participant (Each semester hour equals 15 CE Hours: Each quarter hour equals 10 CE hours)
- B - Instructor or Lecturer (Actual preparation time up to double the presentation time)
- C - Correspondence/Individual Study