

Certified Governmental Accounting Technician Program

ABOUT THE CGAT PROGRAM

PURPOSE:

The purpose of the Certified Governmental Accounting Technician (CGAT) Program is to improve the professional, administrative and fiscal skills of candidates through a series of courses approved by GFOAA in the areas of General Ledger, Fund Accounting, Billings/Accounts Receivable, Purchasing, Accounts Payable and Payroll.

CERTIFICATION REQUIREMENTS:

To be certified, a qualified candidate must complete 24 hours of study consisting of two core courses and two elective courses taken within two (2) years of acceptance to the program.

CONTINUING EDUCATION REQUIREMENTS:

It is also recommended, but not required, that certificate holders complete 12 hours of CPE every 2 years. The CGAT Continuing Education Conference will be held June 26th through June 27th in Montgomery at the Holiday Inn Express-Boyd Cooper Parkway. Please visit www.gfoaa.org to obtain additional information.

Tracy B. Croom
Associate Finance Director
City of Tuscaloosa
P. O. Box 2089
Tuscaloosa, AL 35403

**Certified Governmental
Accounting Technician**

Fourth Annual CGAT Continuing Education Conference

**Sponsored
By the**

**Government Finance
Officers Association of
Alabama**

**June 25th and June 26th
2008**

**Holiday Inn Express
Boyd-Cooper Parkway
Montgomery, Alabama**

**Certified Governmental Accounting Technician
4th Annual Conference**

Holiday Inn Express-Boyd Cooper Parkway
Montgomery, Alabama
June 25-26, 2008

Please Note: Conference is only open to persons who will be Certified Government Accounting Technicians as of June 26th, 2008.

Registration Fee: \$80.00

Registration includes Thursday night reception for participant only. Guests (\$10 each) are welcome to attend the opening reception in the hotel lobby, but must be pre-registered.

Attendees will be housed at the
Holiday Inn Express-Boyd Cooper Parkway
9250 Boyd Cooper Parkway
Montgomery, AL 36117
PH: 334-271-5516 ~ FAX: 334-271-5517

The Holiday Inn Express is located at 9250 Boyd-Cooper Parkway. Take I-85 south until exit 11. Turn right and then left over I-85. Turn right on Boyd-Cooper Parkway and left to the hotel.

Reservations should be made directly with the hotel. Reservations must be made by June 11, 2008 in order to receive the group rate.

Rate: \$75.00 + 12.5% tax per night

www.holidayinnexpress.com

TENATIVE AGENDA

Wednesday, June 25, 2008

12:30 – 1:00	Registration Holiday Inn Express
1:00 – 1:15	Welcome
1:15 – 2:15	“Alabama Municipal Bankruptcies” <i>Keren Deal, Auburn University Montgomery</i>
2:15 – 2:30	Break
2:30 – 3:30	“Preparing For A Disaster” <i>Chris Newton, Alabama EMA</i>
3:30 – 4:00	Round Table Discussion <i>Tracy Croom, City of Tuscaloosa</i>
5:00 – 6:00	Reception at Holiday Inn Express

Thursday, June 26, 2008

9:00 – 10:00	“Claiming Your Unclaimed Property” <i>Daria Story, Alabama Treasury Department</i>
10:00 – 10:15	Break
10:15 – 11:15	“How Good Are Your Controls” <i>Fran Copeland, AL Dept. of Public Safety</i>
11:15 – Noon	“Let’s Manage The Stress” <i>Sharleen Smith, AUM ATI Outreach</i>
12:15- 1:15	Lunch
1:15 – 2:15	“Industrial Relations Online Services” <i>Tom Surtees, AL Dept. of Industrial Relations</i>
2:15 – 2:30	Break
2:30 – 3:30	“Alabama Education Update” <i>Cynthia Brown, Alabama Department of Education</i>
3:30 – 4:30	“Dressing For Success” <i>Kohl’s Department Store</i>

**CGAT Continuing Education
Conference
4th Annual Continuing Education
Conference**

For multiple registrations, please duplicate this form.

Name: _____

Preference on Nametag: _____

Company/Organization Name: _____

Address _____

City _____

Zip _____

Email Address: _____

Phone Number: _____

Fax Number: _____

Registration Fee: \$80.00

Guest Reception Fee (\$10.00) _____

Total Remitted _____

Name of Guest: _____

**Make Checks Payable To
GFOAA**

**Mail registration form and check to
Tracy Croom
City of Tuscaloosa
P.O. Box 2089
Tuscaloosa, AL 35403**